

**EAST BATON ROUGE PARISH COMMUNICATIONS  
DISTRICT**

**BOARD OF COMMISSIONERS**

**Meeting Minutes**

**April 17 2024 – 2:00 p.m. CDT**

**East Baton Rouge Sheriff's Office  
8900 Jimmy Wedell Drive, Building B  
Baton Rouge, LA 70807**



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The East Baton Rouge Parish Communications District Board of Commissioners met at the East Baton Rouge Parish Sheriff's Office on the 20th day of March 2024 for a duly noticed regular public meeting.

The public meeting was called to order by Chairman Gautreaux.

Commissioner Kimble gave the Invocation.

Commissioner McDavid led the Pledge of Allegiance.

The Chairman called roll:

**Present:** Chairman Sid Gautreaux, Commissioner Designate Stephen Branscum (by Commissioner Wade Evans), Commissioner Designate Andy Murphy (by Commissioner Darnell Waites), Commissioner David McDavid, Commissioner Michael Kimble, Commissioner Michael Denicola, and Commissioner Myron Daniels

**Absent:** None

The Chairman found that a quorum existed.

**Others Present Included The Following:**

Director Jim Verlander, Legal Counsel Henry Olinde, Scott Lazarone CPA, Brenda Welch (EBRPCD), and Todd Campbell (EBRPCD).

**APPROVAL OF MINUTES:**

Commissioner Waites moved to approve the minutes of the March 20, 2024 meeting. Commissioner Daniels seconded that motion. The motion unanimously passed.

## **OLD BUSINESS:**

### **Financial Report**

The financial report was presented by Scott Lazarone, CPA.

The presented financials are through February 29, 2024. Cash was \$11.68 million and fund balance is at \$12.67 million. Accounts receivable of \$631,000 primarily represent amounts billed to agencies for RMS reimbursements. The budgetary watermark for February 29, 2024 is 16%. Expenses are at or below the watermark. Revenues are slightly less than the watermark because the state remits prepaid wireless fees on a quarterly basis and this revenue has not yet been received. Interest income was \$80,930, which is more than double the budgetary watermark.

Commissioner McDavid moved to approve the financial report. Commissioner Kimble seconded the motion. The motion unanimously passed.

### **North Tower Project**

David Luker (EBRSO) reported on this.

The Ascension Parish Sheriff's Office (APSO) will be issuing an RFP for a tower that is virtually identical to the one the district is planning. It has already done the engineering on the tower. APSO should have a contract in approximately six weeks. David Luker recommends that the Board wait for this contract so the district can piggyback on it.

### **911 Upgrade**

Joe Thompson reported on this.

District staff is continuing to work with NGA911 on the transitioning process. NGA did a large Couchdb update which appears to have solved most of the database problems. NGA is doing another update this evening. NGA is adding features that the district has requested. NGA is planning to move the system back to AWS East (from AWS West) in approximately two weeks.

### **911 Staffing Committee**

Ricky Klug (EBRSO) reported on this.

The committee has received the completed report from the APCO Project Retains software. The committee will meet next week to consider the report and develop recommendation for the Board.

## **CAD Update**

Joe Thompson reported on this.

There was a recent CAD update (v23.1) update. There have been a few related issues that have been mostly resolved. There is also another update that will be done to the test and train server (v4) tomorrow morning. New servers were installed last week. The CAD system was moved to the new servers and there has been a considerable improvement in performance. Back-ups that used to take 11 hours now only take 30 minutes.

Commissioner Kimble inquired as to whether updates can be postponed if there is a working emergency. Joe Thompson responded in the affirmative, and advised that this has been done in the past and is current practice.

## **NEW BUSINESS**

### **Recent Developments**

None

### **Administrative Matters**

Things are going very well. All of the projects are nearing completion and the district is starting to see the pay-off for all of these projects.

### **Legal Updates**

Henry Olinde reported on this.

If we can piggyback on the APSO contract it will save the district money and speed up the tower project.

### **Other Matters**

Commissioner Daniels updated the Board on the RMS for constable's office and ABC. The solution is the when BRTPD switches to its new RMS the constable's office and ABC will be issued temporary file numbers until their system can be put in place.

### **Adjournment**

Commissioner Kimble moved that the meeting be adjourned. Commissioner Daniels seconded that motion. The motion unanimously passed.